

Date : 29/12/2023

**BIRANGANA SATI SADHANI RAJYIK VISHWAVIDYALAYA
GOLAGHAT, ASSAM**



**MINUTES
OF
3RD (THIRD) MEETING
OF
THE EXECUTIVE COUNCIL**

Meeting No : 3rd Meeting of EC
Venue : Office of the Vice Chancellor
Date : 29/12/2023
Time : 11.30 AM

Minutes of 3rd EC /BSSRV / 29th Dec/ 2023/1

[Signature]

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Vice-Chancellor
Birangana Sati Sadhani Rajyik Vishwa Vidyalaya
Golaghat, Assam

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Minutes of the 3rd meeting of the Executive Council (EC) of the Birangana Sati SadhaniRajyik Vishwavidyalaya held through Blended mode on 29/12/2023 at 11.30 AM in the Office Chamber of the Hon'ble Vice Chancellor

The following members of the Executive Council of the Birangana Sati SadhaniRajyik Vishwavidyalaya attended the meeting:

1. Prof Jyoti Prasad Saikia, Chairman, Executive Council & Hon'ble Vice Chancellor, Birangana Sati Sadhani Rajyik Vishwavidyalaya, Golaghat, Assam
2. Shri Mrinal Saikia, MLA, Khumtai LAC, Dist- Golaghat, Assam- Member
3. Shri Biswajit Phukan, MLA, Sarupathar LAC, Dist-Golaghat, Assam –Member [Attended Online]
4. Smti Pomi Baruah, ACS, Director of Higher Education, Assam –Member [Attended Online]
5. Shri Dhrubajyoti Borah, ACS, Director of Technical Education, Assam –Member [Attended Online]
6. Shri Rukma Gohain Baruah, Chairman, Assam Higher Secondary Education Council-Member.
7. Mr. Harinarayan Das, Academic Officer, SEBA [Nominated by Shri R. C. Jain IAS (Retd.), Chairman, SEBA]-Member
8. Prof. Amit Choudhury, Professor, Department of Statistics, Gauhati University- Member [Attended Online]
9. Dr. Madhab Chandra Sarma, Former Registrar, Gauhati University- Member.
10. Prof. Sushma Yadav, Pro Vice Chancellor, Central University, Haryana and Former Vice Chancellor, Bhagat Phool Singh Mahila Vishwavidyalaya, Haryana- Member
11. Prof. Dev Kumar Chakraborty, Department of Economics, Dibrugarh University –Member [Attended Online]
12. Mr. Amiya Bora, Former Chairperson, APSC- Member (Attended Online).
13. Prof. Kalyan Bhuyan, Department of Physics, Dibrugarh University- Member (Attended Online)
14. Prof. Neeta Kalita Barua, Department of Education, Dibrugarh University- Member (Attended Online)
15. Dr. Udayan Baruah, Academic Registrar i/c & Controller of Examinations, Birangana Sati Sadhani Rajyik Vishwavidyalaya, Golaghat, Assam- Member.
16. Dr. Uday Kumar Khanikar, Registrar, Birangana Sati SadhaniRajyik Vishwavidyalaya-Secretary.

Dr. Anup Kr. Barman, Director of Medical Education, Assam could not attend the meeting.

The Chairman, Executive Council and Hon'ble Vice Chancellor, Birangana Sati SadhaniRajyik Vishwavidyalaya welcomed the members present both in person and online.

Then the Chairman called the meeting in order and requested the Registrar & Secretary to present Agenda items.

The Registrar & Secretary, Executive Council presented the Agenda accordingly.

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The Minutes of the 3rd meeting of the Executive Council of the Birangana Sati Sadhani Rajyik Vishwavidyalaya is drawn as below:

SECTION-A
ROUTINE ITEMS

Item No EC/03/2023/1	Presentation of a brief note on the activities/achievements of the Vishwavidyalaya during the period from the last meeting of the Executive Council till date by the Chairman, Executive Council and Hon'ble Vice Chancellor, Birangana Sati Sadhani Rajyik Vishwavidyalaya, Golaghat
Note	A brief note regarding the activities/achievements of the Vishwavidyalaya during the period from the last meeting of the Executive Council was presented by the Chairman, Executive Council and Hon'ble Vice Chancellor, Birangana Sati Sadhani Rajyik Vishwavidyalaya, Golaghat. He informed that the Vishwavidyalaya started academic programme in Masters and PhD courses in 6 (Six) Academic departments with 146 students. During the period 17 (seventeen) Faculty members, 4 (four) Officers and 11 (eleven) non teaching staff joined in the Vishwavidyalaya. The Hon'ble Governor of Assam and Chancellor visited the Vishwavidyalaya on 5 th Sept, 2023 and inaugurated the academic programmes. Till date Vishwavidyalaya has received Rs 23.75 lakh as Grant-in Aid against non-Salary from the Government of Assam. Further, against Salary grant the Government of Assam has sanctioned Salary of Faculty and non-teaching Staff up to Dec, 2023. He also informed that furniture and office equipment like Desktop Computer etc. of substantial value were donated by the Chutia Development Council and other well-wishers. Masters and PhD Programme in remaining 5 (five) sanctioned Science departments shall be started from the next academic session. Further, subject to sanction of additional teaching posts as proposed and availability of space, Vishwavidyalaya is planning to start Four Year Under Graduate Programme as per NEP from the next academic session. Hon'ble Vice Chancellor also informed that construction of permanent Campus of the Vishwavidyalaya at Rangajan is in progress.
Decision	Executive Council noted the brief report on the activities/achievements of the Vishwavidyalaya during the period from the last meeting of the Executive Council presented by the Chairman, Executive Council and Hon'ble Vice Chancellor. The Executive Council congratulated the Hon'ble Vice Chancellor Prof. Jyoti Pradsad Saikia with appreciation for his laudable efforts towards establishment of the Vishwavidyalaya since its inception and also for his initiative in getting recognition by the Vishwavidyalaya under Section 2 (f) of the UGC Regulations within a short period.

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Item No EC/03/2023/II		Confirmation of the Minutes of the 2nd meeting of the Executive Council held on 10/07/2023
	Note	The Minutes of the 2 nd meeting of the Executive Council is placed at ANNEXURE-EC/03/I: Page No 21-31 for perusal and comments, if any.
	Decision	No comments have been received from Members and following resolution was adopted: R/EC-03/2023/1: Resolved that the Minutes of the 2 nd meeting of the Executive Council held on 10/07/2023 be confirmed.
Item No EC/03/2023/III		To consider for acceptance of the Action Taken Report on the Minutes of the 2nd meeting of the Executive Council held on 10/07/2023.
	Note	The Action Taken Report on the Minutes of the 2 nd meeting of the Executive Council held on 10/07/2023 is placed at ANNEXURE-EC/03/2: Page No 32- 40 for consideration and acceptance by the Council.
	Decision	Executive Council decided to accept the Action Taken Report on the Minutes of the 2 nd meeting of the Executive Council held on 10/07/2023.

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SECTION-B
ITEMS FOR RATIFICATION

Item No EC/03/2023/IV		Matter of signing Memorandum of Understanding (MoU) with PurvottarPradeshiya Marwari Sammelan (PPM) and proposed to sign with few other Organisations.
	Note	<p>The Vishwavidyalaya has signed an MoU with Purvottar Pradeshiya Marwari Sammelan (PPM) under which the PPM shall sponsor 3 (Three) Scholarships initially for a span of 2 (two) years to students of the Vishwavidyalaya pursuing PhD programme. The amount of each scholarship shall be of Rs 5,000/- (Five Thousand) only per month.</p> <p>The copy of the MoU is placed at ANNEXURE- EC/03/3: Page No 41-43</p> <p>The Executive Council is requested to discuss and ratify the MoU.</p> <p>The Executive Council is further informed that Vishwavidyalaya is considering for execution of following MoUs with external Organisations for academic and research collaborations:</p> <p>(i) Dibrugarh University, Dibrugarh for collaboration in use of Library facility of the University</p> <p>(ii) Assam Women's University, Jorhat for Academic and Research Collaboration</p> <p>(iii) Chutia Development Council, Golaghat regarding sponsoring of Scholarship for five PhD Scholar.</p> <p>(iv) Joya Gogoi College, Khumtai, Golaghat for Academic and Research Collaboration.</p> <p>(v) Kamarbandha College, Kamarbandha, Golaghat.</p>
	Decision	<p>Executive Council ratified the MoU signed with the Purvottar Pradeshiya Marwari Sammelan (PPM).</p> <p>Executive Council noted that the Vishwavidyalaya is considering for execution of MoUs with external Organisations for academic and research collaborations without having any financial obligations on the part of the Vishwavidyalaya.</p>
Item No: EC/03/2023/V		Holiday list for the Calendar Year 2024
	Note	The Holiday list for the Calendar Year 2024 for the Vishwavidyalaya Offices and Academic Departments has been notified with the approval of Hon'ble Vice Chancellor, which is placed at ANNEXURE- EC/03/4: Page No 44-45.
	Decision	<p>R/EC-03/2023/2:</p> <p>Resolved that the Holiday list for the Calendar Year 2024 for the Vishwavidyalaya Offices and Academic Departments be ratified.</p>

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SECTION-C

ITEMS RECOMMENDED BY THE FINANCE COMMITTEE FOR RATIFICATION

Item No EC/03/2023/VI		Proposal submitted to the Govt of Assam for GIA (Salary) for the Financial Year 2024-25
	Note	Proposal for GIA (Salary) for the Financial Year 2024-25 of Rs 6,07,20,198/- against sanctioned and filled up posts of teaching and non-teaching has already been submitted to the Government of Assam as per the Form 'L' with the approval of Hon'ble Vice Chancellor.
	Decision of the FC	Noted and recommended to the Executive Council for ratification
	Decision of the EC	Noted and Ratified.
Item No: EC/03/2023/VII		Appointment of Chartered Accountants Firms for (i) Audit of Accounts and (ii) Filing of TDS, GST and P. Tax returns
	Note	<p>Under the provisions of Clause 39 (1) of the Birangana Sati SadhaniRajyik Vishwavidyalaya Act, 2020; the Accounts of the Vishwavidyalaya shall be audited by a firm of Chartered Accountants subject to overall Audit Scrutiny by the Accountant General, Assam.</p> <p>Accordingly, an Expression of Interest was invited from interested Chartered Accountant Firms for (i) Audit of Accounts and (ii) Filing of TDS, GST and P. Tax returns.</p> <p>Based on Quoted rates as per the approval of the Hon'ble Vice Chancellor, following Chartered Accountants Firms are engaged for the task as given:</p> <p>(a)KNPP and Associates for Audit of Accounts On payment of Audit fee of Rs 6,200/- for the Financial Year 2021-2022 and 2022-2023 each.(Inclusive of TA & DA and excluding GST).</p> <p>(b) KNPP and Associates for filing of TDS, GST and P. Tax</p> <p>(i) TDS Quarterly Returns (24 Q): Rs1500/- + Rs 50 per entry above 20 entries (inclusive of GST).</p> <p>(ii) TDS Quarterly Returns (26 Q): Rs 1500/-+ Rs 50 per entry above 20 entries (inclusive of GST).</p> <p>(iii) GST return as deductor :Rs 1000/- for every filed return (inclusive of GST)</p> <p>Monthly professional Tax Return: Rs 1000/- per month (inclusive of GST).</p>
	Decision of FC	Finance Committee opined that in case of Chartered Accountants Firms selected for filing of TDS, GST and P. Tax the payable amount per year should not exceed the Quoted price by L2 Vendor, i.e. Rs 28,320/- per year as per the comparative statement prepared and accordingly the selected Firm, i.e. M/s KNPP and Associates be asked to submit an

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		<p>undertaking in this regard.</p> <p>The following Resolutions were adopted:</p> <p>R/FC/2023/01/01:</p> <p>Resolved to recommend for ratification of Executive Council for appointment of KNPP and Associates for Audit of Accounts on payment of Audit fee of Rs 6,200/- for the Financial Year 2021-2022 and 2022-2023 each. (Inclusive of TA & DA and excluding GST)</p> <p>R/FC/2023/01/02:</p> <p>Resolved to recommend for ratification of Executive Council for appointment of KNPP and Associates for filing of TDS, GST and P. Tax subject to condition that payable amount per year should not exceed the Quoted price by L2 Vendor, i.e. Rs 28,320/- and an undertaking be obtained from the said Firm in this regard.</p>
	Decision of the EC	<p>Resolution No : R/EC-03/2023/3:</p> <p>Resolved that appointment of KNPP and Associates for Audit of Accounts on payment of Audit fee of Rs 6,200/- for the Financial Year 2021-2022 and 2022-2023 each. (Inclusive of TA & DA and excluding GST) be ratified as per the recommendation of the Executive Council.</p> <p>Resolution No : R/EC-03/2023/4:</p> <p>Resolved that appointment of KNPP and Associates for filing of TDS, GST and P. Tax subject to condition that payable amount per year should not exceed the Quoted price by L2 Vendor, i.e. Rs 28,320/- with an undertaking to be obtained from the said Firm in this regard be ratified as per the recommendation of the Executive Council.</p>
Item No: EC/03/2023/VIII		Proposal for creation of additional Teaching and Non-Teaching Posts
	Note	<p>A proposal for creation of additional posts (Teaching 22 and Non-teaching 69) considering the projected students strength of 1200 (including full time PhD scholar) in 11 sanctioned academic departments at the Vishwavidyalaya was submitted to the Government of Assam vide Letter No BSSRV/Reg/F.38/2023/09 dated 13/09/2023 with the approval of the Hon'ble Vice Chancellor (ANNEXURE- EC/03/5; Page No 46-54). Proposed requirement of Non-teaching Staff has been calculated considering the teaching and non-teaching staff ratio of 1:1.1 as per the approved RUSA/UGC guidelines. Government of Assam has already sanctioned 55 teaching and 16 non-teaching posts for the Vishwavidyalaya.</p>
	Decision of the FC	<p>The Finance Committee discussed on the matter and recommended that as per the practices of other Universities, the designation of 'Section Officer' be corrected as 'Assistant Section Officer' in the proposal submitted.</p> <p>The following Resolutions were adopted:</p>

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		R/FC/2023/O1/O3: Resolved that the proposal submitted to the Govt. Of Assam for creation of additional posts (Teaching 22 and Non-teaching 69) considering the projected students strength of 1200 (including full time PhD scholar) in 11 sanctioned academic departments at the Vishwavidyalaya with correction in the designation of 'Section Officer' as 'Assistant Section Officer' be ratified as recommended by the Executive Council.
	Decision of the EC	Resolution No : R/EC-03/2023/5 Resolved that the proposal submitted to the Govt. Of Assam for creation of additional posts (Teaching 22 and Non-teaching 69) considering the projected students strength of 1200 (including full time PhD scholar) in 11 sanctioned academic departments at the Vishwavidyalaya with correction in the designation of 'Section Officer' as 'Assistant Section Officer' be ratified as recommended by the Executive Council.

SECTION-D

ITEMS FOR APPROVAL

Item No: EC/03/2023/IX		To consider Annual Report for the Year 2020-2021, 2021-2022 & 2022-2023
	Note	Under the Section 25 (ii) & (iv) of the Birangana Sati SadhaniRajyik Vishwavidyalaya Act, 2020; the Annual Report of the Vishwavidyalaya shall be placed before the Court for approval after Scrutiny and recommendation by the Executive Council. The draft Annual Report for the Year 20-2021, 2021-2022 & 2022-2023 is placed before the Executive Council for consideration and approval to place in the Vishwavidyalay Court.
	Decision of the EC	Resolution No : R/EC-03/2023/6 Resolved that the draft Annual Report for the Year 2020-2021, 2021-2022 & 2022-2023 be approve for placing in the Vishwavidyalay Court.
Item No: EC/03/2023/X		To consider for approval the Report of the Selection Committee for appointment against few vacant sanctioned posts of Faculty position.
	Note	An advertisement was published for recruitment of Faculty in various academic departments against 6 (six) sanctioned vacant posts of Professor and Associate Professor each. The meeting of the Selection Committee as per the provisions of Vishwavidyalaya Act was held on 27 th & 28 th of Dec, 2023. Recommendations of the Selection Committee in sealed envelope shall be placed before the Executive Council on Table. Executive Council may consider and approve.

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	Comment	The item has been withdrawn due to administrative reasons.
Item No: EC/03/2023/XI		Nomination of 2 (two) members by the Executive Council to Vishwavidyalaya Court
	Note	Under the provisions of Sec 22 (A) (xix) the Birangana Sati Sadhani Rajyik Vishwavidyalaya Act, 2020; Executive Council shall nominate 2 (two) members to the Court. The Executive Council is requested to nominate 2(two) members to the Court.
	Decision of the EC	Resolution No : R/EC-03/2023/7 Resolved that following members be nominated to the Vishwavidyalaya Court under the provisions of Sec 22 (A) (xix) the Birangana Sati Sadhani Rajyik Vishwavidyalaya Act, 2020: (a) Shri Mrinal Saikia, MLA, Khumtai LAC, Dist- Golaghat, Assam (b) Prof. Kalyan Bhuyan, Department of Physics, Dibrugarh University

SECTION-E

ITEMS RECOMMENDED BY THE FINANCE COMMITTEE FOR APPROVAL OF EC

Items as given below were recommended by the Finance Committee for approval of the Executive Council in its 1st meeting held On 11/12/2023.

Item No: EC/03/2023/XII		Placing of Audit Report and Financial Statements for the Year ended 31st March, 2022 and 31st March, 2023.
	Note	Under the provisions of Clause 39 (1) and (2) of the Birangana Sati Sadhani Rajyik Vishwavidyalaya Act, 2020; the Statement of Accounts of every completed Financial Year shall be placed for consideration of the Court together with the Audit Report in the next year. Accounts shall be audited by a firm of Chartered Accountants. Accordingly, Audited Statement of Accounts of the Vishwavidyalaya for the Financial Year ended on 31 st March, 2022 and 31 st March, 2023 along with the Audit Report submitted by the Chartered Accountants engaged M/s KNPP & Associates are placed at ANNEXURE- EC/03/6, Page No 55-61 and EC/03/7, Page No 62-68 respectively.
	Decision of the FC	Finance Committee discussed on the matter and suggested as below; (i) Chartered Accountants Firms engaged should suggest specifically the required financial records to be maintained by this Vishwavidyalaya (ii) Chartered Accountants Firms engaged should advice on accounting Policy to be followed by this Vishwavidyalaya. (iii) The Committee opined that an Account Head regarding other Miscellaneous receipt with sub heads like Donation etc. be maintained. (iv) The Finance Committee observed that the 'Opening Balances' in payments side of the Receipts and Payments Accounts of year ended

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		<p>31st March, 2022 and 31st March, 2023 be corrected as 'Closing Balances'.</p> <p>(v) The Finance Committee recommended establishing an 'Internal Audit Cell' for internal auditing of Accounts.</p> <p>Following Resolutions were adopted:</p> <p>R/FC/2023/O1/O4:</p> <p>Resolved that the Audit Report and Financial Statements for the Year ended 31st March, 2022 and 31st March, 2023 with incorporation of modification/correction as suggested be recommended for approval by the Executive Council.</p> <p>R/FC/2023/O1/O5:</p> <p>Resolved that an 'Internal Audit Cell' for internal auditing of Accounts of the Vishwavidyalaya be established.</p>
	Decision of the EC	<p>Resolution No : R/EC-03/2023/8</p> <p>Resolved that the Audit Report and Financial Statements for the Year ended 31st March, 2022 and 31st March, 2023 be approved as recommended by the Finance Committee.</p> <p>Resolution No : R/EC-03/2023/9</p> <p>Resolved that an 'Internal Audi Cell' for internal auditing of Accounts of the Vishwavidyalaya be approved to establish and Vice Chancellor be authorised to constitute the same.</p>
Item No: EC/03/2023/XIII		Payment of rent and electricity charges against the occupied portion of Golaghat Engineering College by the 'Birangana Sati SadhaniRajyik Vishwavidyalaya, Golaghat (Temporary Campus).
	Note	<p>At present, the academic activities of 'Birangana Sati SadhaniRajyik Vishwavidyalaya, Golaghat' is being carried out in the premises of Golaghat Engineering College w.e.f. July, 2023 in terms of the Letter no TE(E)A-48/2023/6445 dated 13/07/2023 from the Director of Technical Education, Assam as per the instruction from the Government of Assam.</p> <p>In terms of above a letter vide No GDTBD/Tech/Value/19/2022/1420-1422 dated 07/09/2023 issued by the Executive Engineer, the monthly rent of the building comes to Rs 2,49,650/- (Rupees Two Lakhs Forty-Nine Thousand Six Hundred Fifty) only to be paid to Golaghat Engineering College. .</p> <p>Further, in terms of the letter vide No CEO/GEC/APDCL/UAR/T-1/2023/6818 dated 02/09/2023 issued by the Chief Executive Officer, Golaghat Electrical Circle, the estimated bill for electricity is Rs 17,749/- per month in respect of occupied portion by the Vishwavidyalaya.</p>
	Decision of the FC	<p>R/FC/2023/O1/O6:</p> <p>Resolved that in terms of the letter vide No</p>

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		<p>GDTBD/Tech/Value/19/2022/1420-1422 dated 07/09/2023 issued by the Executive Engineer, PWD, Govt of Assam, the monthly rent of the building utilised by the Birangana Sati Sadhani Rajyik Vishwavidyalaya of Rs 2,49,650/- (Rupees Two Lakhs Forty Nine Thousand Six Hundred Fifty) only, subject to the release of amount by the Government of Assam to be paid to Golaghat Engineering College be recommended for approval by the Executive Council.</p> <p>R/FC/2023/O1/O7:</p> <p>Resolved that in terms of the letter vide No CEO/GEC/APDCL/UAR/T-1/2023/6818 dated 02/09/2023 issued by the Chief Executive Officer, Golaghat Electrical Circle, payment of the estimated bill for electricity of Rs 17,749/- per month in respect of occupied portion of Golaghat Engineering College building by the Vishwavidyalaya w.e.f. September, 2023 be recommended for approval by the Executive Council.</p>
	Decision of the EC	Approved as proposed subject to the release of required fund by the Government of Assam.
Item No: EC/03/2023/XIV		Placing of Annual Budget Estimate for the Financial Year 2024-25 against Revenue (Non-Salary) and Capital Expenses
	Note	<p>As per the provisions under the Clause 37 (a) of the Birangana Sati Sadhani Rajyik Vishwavidyalaya Act, 2020; the Annual Budget Estimates of the Vishwavidyalaya has to be examined and give advice and suggestion by the Finance Committee to the Executive Council thereon.</p> <p>The Annual Budget Estimate of the Vishwavidyalaya has been prepared for the Financial Year 2024-25 against (Non-Salary) and Capital Expenses and placed before the Finance Committee.</p>
	Decision of the FC	<p>The Finance Committee discussed on the matter and opined that the projected expenditures against non-salary expenditures for the Financial Year 2024-25 be submitted to the Government of Assam for release of Grant-in-Aid against non-Salary as given in Annexure EC/03/08, Page No 69-75.</p> <p>The following Resolutions were adopted:</p> <p>R/FC/2023/O1/O8:</p> <p>Resolved that the projected expenditures against non-salary expenditures for the Financial Year 2024-25 as given in Annexure EC/03/08, Page No be recommended for approval by the Executive Council for submission to the Government of Assam for releasing of Grant-in-Aid against non-Salary.</p> <p>The Finance Committee examined the Annual Budget Estimate of the Vishwavidyalaya for the Financial Year 2024-25 prepared as per the standard format and placed at Annexure EC/03/09:Page No 76-80 and resolved as below:</p> <p>R/FC/2023/O1/O9:</p>

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		Resolved that Annual Budget Estimate of the Vishwavidyalaya for the Financial Year 2024-25 prepared as per the standard format be recommended.																																										
	Decision of the EC	<p>Resolution No : R/EC-03/2023/10</p> <p>Resolved that the projected expenditures against non-salary expenditures for the Financial Year 2024-25 as given in Annexure EC/03/08, Page No 69-75 be approved for submission to the Government of Assam for releasing of Grant-in-Aid against non-Salary.</p> <p>Resolution No : R/EC-03/2023/11</p> <p>Resolved that Annual Budget Estimate of the Vishwavidyalaya for the Financial Year 2024-25 prepared as per the standard format be approved.</p>																																										
Item No: EC/03/2023/XV		Matter of Pay Protection of few officials joined at the Vishwavidyalaya																																										
	Note	<p>Following officials joined at the Vishwavidyalaya through proper channel are applying for protection of their last pay:</p> <table><tr><th>Sl. No</th><th>Name of the officials</th><th>Designation</th><th>Date of Joining</th><th>Pay Scale</th><th>Basic Pay to be protected (Rs)</th></tr><tr><td>1</td><td>Dr. Uday Kumar Khanikar</td><td>Registrar</td><td>16/08/2023</td><td>144200 to 218200</td><td>162300</td></tr><tr><td>2</td><td>Shri Utpal Duwarah</td><td>Deputy Controller of Examinations</td><td>03/08/2023</td><td>78800 to 209200</td><td>88700</td></tr><tr><td>3</td><td>Dr. Jitu Saikia</td><td>Assistant Professor</td><td>19/07/2023</td><td>68,900-2,05,500</td><td>82300</td></tr><tr><td>4</td><td>Mrs. Ritamoni Gogoi</td><td>Assistant Professor</td><td>01/08/2023</td><td>68,900-2,05,500</td><td>73000</td></tr><tr><td>5</td><td>Sri Abhilekh Gogoi</td><td>Office Assistant</td><td>20/07/2023</td><td>PB 14000-49000 GP 6200</td><td>23450 (PB 17250 GP 6200)</td></tr><tr><td>6</td><td>Sri Hrishikesh jyoti Baishya</td><td>Office Assistant</td><td>21/07/2023</td><td>PB 14000-49000 GP 6200</td><td>23450 (PB 17250 GP 6200)</td></tr></table> <p>Details are placed in ANNEXURE EC/03/10, Page No 81-90.</p>	Sl. No	Name of the officials	Designation	Date of Joining	Pay Scale	Basic Pay to be protected (Rs)	1	Dr. Uday Kumar Khanikar	Registrar	16/08/2023	144200 to 218200	162300	2	Shri Utpal Duwarah	Deputy Controller of Examinations	03/08/2023	78800 to 209200	88700	3	Dr. Jitu Saikia	Assistant Professor	19/07/2023	68,900-2,05,500	82300	4	Mrs. Ritamoni Gogoi	Assistant Professor	01/08/2023	68,900-2,05,500	73000	5	Sri Abhilekh Gogoi	Office Assistant	20/07/2023	PB 14000-49000 GP 6200	23450 (PB 17250 GP 6200)	6	Sri Hrishikesh jyoti Baishya	Office Assistant	21/07/2023	PB 14000-49000 GP 6200	23450 (PB 17250 GP 6200)
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	Decision of the FC	<p>Finance Committee discussed on the matter and resolved as below:</p> <p>R/FC/2023/O1/10:</p> <p>Resolved that proposal for protection of Basic Pay of Dr. Uday Kumar Khanikar, Registrar at Rs 162300 in Pay Scale Rs144200 to218200w.e.f. 16/08/2023 (FN) under provisions of FR 22 (b) (2) be recommended for approval of the Executive Council.</p> <p>R/FC/2023/O1/11:</p> <p>Resolved that proposal for protection of Basic Pay of Shri Utpal Duwarah, Deputy Registrar at Rs88,700 in Pay Scale Rs78800 to 209200</p>																																										

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		<p>w.e.f. 03/08/2023(FN) under provisions of FR 22 (a) be recommended for approval of the Executive Council.</p> <p>R/FC/2023/O1/12:</p> <p>Resolved that proposal for protection of Basic Pay of Dr. Jitu Saikia, Assistant Professor at Rs82,300 in Pay Scale Rs 68900 to 205500 w.e.f. 19/07/2023(FN) under provisions of FR 22 (a) be recommended for approval of the Executive Council.</p> <p>R/FC/2023/O1/13:</p> <p>Resolved that proposal for protection of Basic Pay of Dr. Ritamoni Gogoi, Assistant Professor at Rs73,000 in Pay Scale Rs 68900 to 205500 w.e.f. 01/08/2023 (FN) under provisions of FR 22 (a) be recommended for approval of the Executive Council</p> <p>R/FC/2023/O1/14:</p> <p>Resolved that proposal for protection of Basic Pay of Sri Abhilekh Gogoi at Rs23,450 (PB Rs 17,250 GP Rs 6200) in Pay Scale PB 14000-49000 GP 6200w.e.f. 20/07/2023(FN) under provisions of FR 22 (a) be recommended for approval of the Executive Council.</p> <p>R/FC/2023/O1/15:</p> <p>Resolved that proposal for protection of Basic Pay of Sri Hrishikesh Jyoti Baishyaat Rs23,450 (PB Rs 17,250 GP Rs 6200) in Pay Scale PB 14000-49000 GP 6200w.e.f. 21/07/2023(AN)under provisions of FR 22 (a) be recommended for approval of the Executive Council.</p>
Decision of the EC	of	<p>Resolution No : R/EC-03/2023/12</p> <p>Resolved that proposal for protection of Basic Pay of Dr. Uday Kumar Khanikar, Registrar at Rs 162300 in Pay Scale Rs144200 to218200 w.e.f. 16/08/2023 (FN) under provisions of FR 22 (b) (2) be approved as recommended by the Finance Committee.</p> <p>Resolution No : R/EC-03/2023/13</p> <p>Resolved that proposal for protection of Basic Pay of Shri Utpal Duwarah, Deputy Registrar at Rs 88,700 in Pay Scale Rs78800 to 209200 w.e.f. 03/08/2023(FN) under provisions of FR 22 (a) be approved as recommended by the Finance Committee.</p> <p>Resolution No : R/EC-03/2023/14</p> <p>Resolved that proposal for protection of Basic Pay of Dr. Jitu Saikia, Assistant Professor at Rs 82,300 in Pay Scale Rs 68900 to 205500 w.e.f. 19/07/2023(FN) under provisions of FR 22 (a) be approved as</p>

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		<p>recommended by the Finance Committee.</p> <p>Resolution No : R/EC-03/2023/15</p> <p>Resolved that proposal for protection of Basic Pay of Dr. Ritamoni Gogoi, Assistant Professor at Rs73,000 in Pay Scale Rs 68900 to 205500 w.e.f. 01/08/2023 (FN) under provisions of FR 22 (a) be approved as recommended by the Finance Committee.</p> <p>Resolution No : R/EC-03/2023/16</p> <p>Resolved that proposal for protection of Basic Pay of Sri Abhilekh Gogoi, Office Assistant at Rs 23,450 (PB Rs 17,250 GP Rs 6200) in Pay Scale PB 14000-49000 GP 6200 w.e.f. 20/07/2023(FN) under provisions of FR 22 (a) be approved as recommended by the Finance Committee.</p> <p>Resolution No : R/EC-03/2023/17</p> <p>Resolved that proposal for protection of Basic Pay of Sri Hrishikesh Jyoti Baishya, Office Assistant at Rs 23,450 (PB Rs 17,250 GP Rs 6200) in Pay Scale PB 14000-49000 GP 6200 w.e.f. 21/07/2023(AN) under provisions of FR 22 (a) be approved as recommended by the Finance Committee.</p>
Item No: EC/03/2023/XVI		Adoption of OM No. FEG.2498/2017/271 dated 28/11/2023 issued by the Finance (Estt-A) Department, Government of Assam regarding enhanced rate of Dearness Allowance
	Note	Finance (Estt-A) Department, Government of Assam vide OM No FEG.2498/2017/271 dated 28/11/2023 has enhanced the Dearness Allowance by 4 % to make it 46% of Basic Pay to Government employees to be paid along with monthly pay from the month of December, 2023. The arrear DA with effect from 01/07/2023 to 30/11/2023 shall be paid in two installments. The first installment of 50% arrear DA will be paid in December, 2023; while the remaining 50% will be paid in April, 2024. The copy of the said OM is enclosed at ANNEXURE EC/03/11: Page No 91-92.
	Decision of the FC	<p>R/FC/2023/O1/16:</p> <p>Resolved to recommend the adoption of OM No. FEG.2498/2017/271 dated 28/11/2023 issued by the Finance (Estt-A) Department, Government of Assam by the Executive Council for payment of enhanced Dearness Allowance at the rate of 46% as per the content of the said OM w.e.f. 01/07/2023 to teaching and non-teaching staff of the Vishwavidyalaya subject to the release of fund by the Government of Assam be recommended.</p>
	Decision of the EC	<p>Resolution No : R/EC-03/2023/18</p> <p>Resolved that OM No. FEG.2498/2017/271 dated 28/11/2023 issued by the Finance (Estt-A) Department, Government of Assam for payment of enhanced Dearness Allowance at the rate of 46% as per the content of the said OM w.e.f. 01/07/2023 to teaching and non-teaching staff of the</p>

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		Vishwavidyalaya subject to the release of fund by the Government of Assam be approved.
Item No: EC/03/2023/XVII		Payment of hiring charges of Driver against official vehicle of Registrar along with POL (on official use)
	Note	Presently due to lack of Budget for purchase of official Vehicle for Registrar, the personal vehicle bearing Registration No AS-01-DF-9137 registered in the name of Dr. Uday Kumar Khanikar are utilised as official vehicle of Registrar with approval of the Hon'ble Vice Chancellor, till the purchase of an official Vehicle by the Vishwavidyalaya. In view of above, monthly hiring charge of a Driver @ Rs 15,000/- per month and POL (as per actual against official use) need to be paid against the official vehicle of the Registrar.
	Decision of the FC	Resolution adopted: R/FC/2023/O1/17 Resolved that due to present financial condition of the Vishwavidyalaya, use of personal vehicle bearing Registration No AS-01-DF-9137 registered in the name of Dr. Uday Kumar Khanikar as Official vehicle of the Registrar till the purchase of a new Official vehicle and payment of Rs 15,000/- per month against Driver wages including daily allowances and POL as per actual (against official use) be recommended for approval of the Executive Council
	Decision of the EC	Resolution No : R/EC-03/2023/19 Resolved that due to present financial condition of the Vishwavidyalaya, use of personal vehicle bearing Registration No AS-01-DF-9137 registered in the name of Dr. Uday Kumar Khanikar as Official vehicle of the Registrar till the purchase of a new Official vehicle and payment of Rs 15,000/- per month against Driver wages including daily allowances and POL as per actual (against official use) be approved.
Item No: EC/03/2023/XVIII		Payment of Sitting fee/ Honorarium to the external members of the Statutory Committees and Selection Committee/Screening Committee of the Vishwavidyalaya.
	Note	It is proposed that the sitting fee/ honorarium to the external members attending the meeting of the Statutory Committees (either online/offline) may be fixed @ Rs. 3000/- per day, irrespective of the number of meetings in a day.
	Decision of the FC	R/FC/2023/O1/18 Resolved that payment of sitting fee/ honorarium to the external members attending the meeting of the Statutory Committees (either online/offline) of the Vishwavidyalaya @ Rs. 3000/- per day, irrespective of the number of meetings in a day be recommended for approval of the Executive Council

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(Signature) *(Signature)*

	Decision of the EC	Resolution No : R/EC-03/2023/20 Resolved that payment of sitting fee/ honorarium to the external members attending the meeting of the Statutory Committees (either online/offline) of the Vishwavidyalaya @ Rs. 3000/- per day, irrespective of the number of meetings in a day be approved and also ex-post facto approval of said rate was also accorded against the sitting fee already paid.
Item No: EC/03/2023/XIX		Fee structure of various programmes of the Vishwavidyalaya
	Note	The proposed fee structure of various programmes of the Birangana Sati SadhaniRajyik Vishwavidyalaya was placed before the Finance Committee for discussion.
	Decision of the FC	The Finance Committee discussed on the proposed fee structure of various academic programmes of the Birangana Sati SadhaniRajyik Vishwavidyalaya and suggested some minor modification and adopted following Resolution: R/FC/2023/O1/19 Resolved that the modified Fee Structure of various academic programmes of the Birangana Sati SadhaniRajyik Vishwavidyalaya be recommended for approval of the Executive Council. (enclosed at Annexure EC/03/12: Page No 93-99)
	Decision of the EC	Resolution No : R/EC-03/2023/21 Resolved that Fee Structure of various academic programmes of the Birangana Sati SadhaniRajyik Vishwavidyalaya be approved. (enclosed at Annexure EC/03/12: Page No 93-99)

SECTION-F

ITEMS RECOMMENDED BY THE ACADEMIC COUNCIL FOR APPROVAL

Item No: EC/03/2023/XX		To place the matter regarding the commencement of regular classes for the following Programmes from the Academic Session 2024-2025 for approval: (i) M.Sc. (Physics) (ii) M.Sc. (Chemistry) (iii) M.Sc. (Mathematics) (iv) M.Sc. (Botany) (v) M.Sc. (Zoology) (vi) Master of Computer Applications (MCA)
	Note	The proposal for the commencement of regular classes for M.Sc(Physics), M.Sc (Chemistry), M.Sc(Mathematics), M.Sc(Botany) and M.Sc(Zoology) was put forward for approval. The Hon'ble Chairman apprised that due to the unavailability of the classrooms and laboratories, the Science Departments couldn't be started initially.

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(Signature)

(Signature)

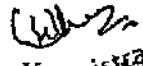
	Decision of the Academic Council	The matter of commencement of regular classes for the science departments may be recommended for the approval of the Executive Council.
	Decision of the EC	Noted. The Executive Council in principle approved the commencement of regular classes for the science departments subject to availability of space as well as arrangement of laboratory facilities as per the standard norms.
Item No: EC/03/2023/XXI		To place the matter regarding the commencement of Four-Year Undergraduate Programme (FYUP) for approval.
	Note	<p>The proposal for the commencement of Four-Year Undergraduate Programme (FYUP) was prepared and put forward for consideration.</p> <p>Prof.Dilip Borah advised to look into the matter whether Four-Year Undergraduate Programme (FYUP) recommended in NEP-2020 is necessary for the Vishwavidyalaya's proposed model as a Research Centric University.</p> <p>The Hon'ble Chairman appreciated the same and apprised that it will be processed accordingly once the documents are received from the competent Authority regarding the commencement of FYUP.</p>
	Decision of the Academic Council	The matter may be recommended for the appraisal of the Executive Council.
	Decision of the EC	Noted and agreed with the decision of the Academic Council.

SECTION-G

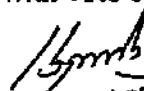
ANY OTHER MATTER WITH PERMISSION FROM THE CHAIR

Item No: EC/03/2023/XXII	The Academic Registrar i/c with due permission of the Hon'ble Vice Chancellor and Chairman appraised before the Council regarding proposal to offer Chairman Gold Medal to topper amongst all the discipline of Arts at the Final Examination and Gold Medal to topper amongst all the discipline at the Semester examination.
Decision of the EC	Executive Council agreed and appreciated the proposal.

There were no other items for discussion and the meeting came to an end with vote of thanks to the Chair.


(Dr. Uday Kumar)
Registrar
Birangana Sati Sadhani Rajyik Vishwavidyalaya

Birangana Sati Sadhani Rajyik Vishwavidyalaya


(Prof. Jyoti Prasad)
Vice Chancellor
Birangana Sati Sadhani Rajyik Vishwavidyalaya

Birangana Sati Sadhani Rajyik Vishwavidyalaya

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